



MUNICIPALITY OF LORNE
BY-LAW #0001/15

BEING A BY-LAW to govern the organization of the Municipality of Lorne and the committees thereof.

WHEREAS section 148(1) of The Municipal Act provides that a council must establish by by-law an organizational structure for the municipality and review the by-law at least once during its term of office.

THEREFORE BE IT RESOLVED that the council of the Municipality of Lorne, in open meeting assembled, enacts as follows:

1.0 TITLE

This by-law may be referred to as The Municipality of Lorne Organizational By-Law.

2.0 ROLE OF COUNCIL

Council is responsible for:

- (a) developing and evaluating the policies and programs of the municipality;
- (b) ensuring that the powers, duties and functions of the municipality are appropriately carried out; and
- (c) carrying out the powers, duties and functions expressly given to the council under this or any other Act.

3.0 COMPOSITION OF COUNCIL

The Municipality of Lorne is composed of :

- (a) The Head of Council
- (b) Six Councillors

4.0 GENERAL DUTIES OF MEMBERS

Each member of a council has the following duties:

- (a) to consider the well-being and interest of the municipality as a whole and to bring to council's attention anything that would promote the well-being or interests of the municipality;
- (b) to participate generally in developing and evaluating the policies and programs of the municipality;
- (c) to participate in the meetings of the council and of council committees and other bodies to which the member is appointed by council;
- (d) to keep in confidence a matter that is discussed at a meeting closed to the public under subsection 152(3) and that the committee decides to keep confidential until the matter is discussed at a meeting of the council or of a committee conducted in public;
- (e) to perform any other duty or function imposed on the member by the council or this or any other act.

5.0 COMMITTEES

The general duties of committees shall be as follows;

- (a) to report from time to time on all matters connected with the duties imposed on the committee and to recommend such action as may be deemed necessary.
- (b) To prepare and introduce to council all such by-laws as may be necessary to give effect to the reports of recommendation that are adopted by council.
- (c) To consider and report respectively on any and all matters referred to them by council

The following committees are hereby established as the Standing Committees of council;

- (a) Finance
- (b) Machinery Maintenance
- (c) Personnel

Deputy Reeve will be appointed by council by resolution at the inaugural meeting each term who shall act in place of the Reeve when he is unable to carry out the powers, duties and functions of the Reeve.

6.0 HEAD OF COUNCIL

The head of council for the Municipality of Lorne is to have the title Reeve.

In addition to performing the duties of a member of council, the Reeve has the following duties:

- (a) to preside when in attendance at a council meeting, except where the procedures by-law or this or any other Act otherwise provides;
- (b) to provide leadership and direction to Council; and
- (c) to perform any other duty or function assigned to a Reeve or by this or any other Act.

7.0 SIGNING AUTHORITY

Agreements and cheques and other negotiable instruments must be signed or authorized by:

- (a) the head of council, or the deputy head of council, and
- (b) the chief administrative officer or the assistant chief administrative officer.

This by-law will repeal #1742/11.

DONE AND PASSED by the Council of the Municipality of Lorne in regular Council assembled at the Village of Somerset, Manitoba on the 10 day of February 2015.

A Pantel
REEVE

D. Gauvreau
CHIEF ADMINISTRATIVE OFFICER

Given first reading the 13 day of January 2015.

Given second reading this 10 day of February 2015.

Given third reading this 10 day of February 2015.

	FOR	AGAINST
A. Pantel	<u>✓</u>	___
R. Lesage	<u>✓</u>	___
S. Saxton	<u>✓</u>	___
L. Ketsman	<u>✓</u>	___
G. Vigier	<u>✓</u>	___
D. Savard	<u>✓</u>	___
D. Bibault	<u>✓</u>	___